

## General Guide to the “Application for Schengen Visa” for Spain

1. Surname: *This is your last name.*
2. Surname at birth: *This is your maiden name, if applicable.*
3. First names (given names): *This is your first and middle names.*
4. Date of birth: *Write it in this sequence: year-month-day*
5. ID Number: *You may leave this blank or write “N/A”*
6. Place and country of birth: *The city, state and country of your birth.*
7. Current nationality/ties: *U.S. [or other nationality if applicable].*
8. Original nationality / nationality at birth: *U.S. [or other nationality if applicable].*
9. Sex: *Circle either male or female.*
10. Marital status: *Circle your marital status.*
11. Father’s name: *Enter your father’s name.*
12. Mother’s name: *Enter your mother’s maiden name.*
13. Type of passport: *Circle “National” passport [unless you have a different type listed here].*
14. Number of passport: *Enter the nine-digit number on your [U.S.] passport.*
15. Issued by: *Enter the place where your passport was issued, found under “Authority” on your passport.*
16. Date of issue: *This is the day-month-year your passport was issued.*
17. Valid until: *This is the day-month-year your passport expires.*
18. If you reside in a country other than your country of origin, have you permission to return that country: *Circle “No” unless this question pertains to you.*
19. Current occupation: *Enter “Student.”*
20. Employer, employer’s address, employer’s telephone number: *Enter “Host Institution, see proof of enrollment letter.”*
21. Main destination: *Enter “Spain.”*
22. Type of Visa: *Circle “Long Stay.”*
23. Visa: *Circle “Individual.”*
24. Number of entries requested: *Circle “Multiple Entries.”*

25. Duration of stay: *Enter the number of days in your program. Do not include extra days of travel or vacation time. They are only referring to the number of days that you are in school.*
26. Other visas (issued during the past three years) and their period of validity: *Most students can enter "N/A"; however if you have other visas, list them here along with expiration dates.*
27. In case of transit, have you an entry permit for the final country of destination: *Most students can enter "N/A" [unless this applies to you]*
28. Previous states in this or other Schengen states: *Enter here any country you have visited in the Schengen Area which includes Austria, Belgium, Denmark, Finland, France, Germany, Greece, Iceland, Italy, Luxemburg, The Netherlands, Norway, Portugal, Spain, Sweden. If you've not visited any of these countries, enter "No."*
29. Purpose of travel: *Write "High School Study" on the dotted line.*
- 30 & 31. Date of arrival/ Date of departure: *Enter the date you'll be arriving in Spain and the date you'll be departing from Spain.*
32. Border of first entry in the Schengen Area: *This is the Schengen Area country where you first will enter or land on this trip (see #28 above for the list of Schengen Area countries). If you are flying directly into Spain, enter the Spanish city into which you will first arrive.*
33. Means of transport: *Enter "plane, "bus" or "train."*
34. Name of host or company in the Schengen states and contact person in host company. *This entire question including the name, full address, telephone, and email address refers to the TWU Local Representative in charge of your host city.*
35. Who is paying for your cost of traveling and for your costs of living during your stay: *Circle "Myself", "Host Company".*
36. Means of support during your stay: *Circle all that apply e.g. cash, travellers' cheques and credit cards.*  
Travel and/or health insurance. Valid until: *Enter the end date of your program.*
37. Spouse's family name: *"N/A" unless married.*
38. Spouse's family name at birth: *"N/A" unless married.*
39. Spouse's first name: *"N/A" unless married.*
40. Spouse's date of birth: *"N/A" unless married.*
41. Spouse's place of birth: *"N/A" unless married.*
42. Children: *List any children here or if none, "N/A."*
43. Personal data of the EU or EEA citizen you depend on. This question should be answered only by family members of EU or EEA citizens. *"N/A."*
44. Consent statement. *Read this statement.*
45. Applicant's home address: *Enter your home address.*
46. Telephone number: *Enter your home phone number.*
47. Place and date: *Write in the place and date where you are signing the visa application.*
48. *Sign your name.*